

## CHECK LIST TO THE ACCEPTANCE AS A DOCTORAL CANDIDATE

The following details and documents are needed for application on acceptance as a doctoral candidate:

- **Application via the web portal for doctoral students (<https://docata.uni-erfurt.de>) with the following details:**
  - ✓ Written declaration pursuant to § 5 para. 3 Doctoral Regulations  
§ 5 para. 3: „Those who have begun doctoral studies more than once without successful completion of a doctoral degree, those who have had a doctor title revoked as a result of legal proceedings, or those who had been dismissed from previous doctoral studies because of deceitful actions, cheating and/or plagiarism will not be accepted as doctoral candidates.“
  - ✓ Explanation of the doctoral candidate for which area the doctorate is aim for:
    - Dr. rer. pol. (Social Sciences)
    - Dr. rer. pol. (Economics)
    - Dr. jur. (Law)
  - ✓ Application for the commissioning of one or several professors of the faculty to personal supervisor
- **A certified copy of the certificate of the university (exam)**
  - ✓ § 5 para. 2 (a) exam criteria: someone who has a Master, Magister, Diploma, or an equivalent degree from foreign institution in the field of Political Science (Law, Social Sciences, Economics) at a university or another equivalent and recognized educational institution
  - ✓ § 5 para. 2 (b) quality criteria: someone who received a grade of 2,5 or better in the aforementioned field of study or someone who passed the juristic state exam with a minimum grade of „satisfactory“
- **Curriculum Vitae**
- **Exposé** (incl. time schedule of the dissertation project)
- **The following documents have to be submitted by the supervisor:**
  - ✓ § 5 para. 2 (c) compatibility criteria: someone who is planning a dissertation within his or her own field of study, which complements a research area within the Faculty of Law, Economics and Social Sciences
  - ✓ § 5 para. 2 (d) outlook criteria: someone who presents a justifiable dissertation concept that complies with the requirements of the dissertation
- **Supervisor Agreement**
  - ✓ § 5 para. 2 (e) written declaration from an eligible doctoral evaluator (§ 3) indicating the readiness of the person to undertake a doctoral dissertation

If the requirements according to § 5 para. 2 + 3 Pr-O-StF are not fulfilled, the submission of further documents is required:

- *Failure to meet the examination requirement* (§ 5 para. 2 (a) Pr-O-StF):  
Expert opinion of an authorized examiner who is not identical with the authorized examiner according to § 5 para. 2 sentence 2.
- *Failure to meet the quality requirement* (§ 5 para. 2 (b) Pr-O-StF):  
Expert opinions of two authorized examiners, whereby one of the two may be identical with the authorized examiner from § 5 para. 2 sentence 2 or § 5 para. 4 sentence 1 Pr-O-StF.
- *Failure to meet the compatibility requirement* (§ 5 para. 2 (c) Pr-O-StF):  
Expert opinion of an authorized examiner who is not identical with the authorized examiner according to § 5 para. 2 sentence 2.