

(Filled out by the department 1: Registrar's Office)
Date of receipt _____ Date edited / editor _____

**UNIVERSITÄT
ERFURT**

APPLICATION FOR DE-REGISTRATION (EXMATRICULATION)

in: B-/BA- M-/MEd- MTheol- Z- Doctoral- Course of study

1. Personal data

Surname, first name: _____

Matriculation number: _____

Postal address (current): _____

(Your de-registration certificate will be sent to this address!)

2. Reason for de-registration

- Termination of studies due to passed examination (Certificate not yet received)
- Examination failed definitely
- Change of university
- Abandonment or interruption of studies
- Other reasons: _____

3. Date of de-registration

- at the end of the summer semester: 30/09/20____
- at the end of the winter semester: 31/03/20____
- at another date **before the end of** the ____/____/20____ semester:

ATTENTION:

If you have already re-registered for the following semester or if you have chosen a de-registration date before the end of the semester, you must submit your student ID (thoska) for re-validation together with your application for de-registration.

4. Notes on de-registration upon application

- You can determine the date of de-registration yourself and, if necessary, pre-date it; however, this can only be done until the last day of the current semester at the latest. A retroactive exmatriculation is ruled out. After the beginning of the semester, exmatriculation can take place at the earliest on the day of receipt of the application for exmatriculation. A refund of the semester fee is then no longer possible.
- You will receive a certificate of de-registration (Exmatrikulationsbescheinigung).
- Your membership in the University of Erfurt ends with your de-registration.

5. Attached documents

- Student ID (thoska)** (Only for revalidation; afterwards you will receive the thoska back.)

I confirm that my information is true and complete.

Date _____

Signature student _____