

**UNIVERSITÄT
ERFURT**

Universitätsbibliothek

Inter-library loan



Universität Erfurt

Fragen zur Chipkarte

www.uni-erfurt.de/thoska

thoska-Servicebüro

Tel.: 0361/737-5858

E-Mail: thoska@uni-erfurt.de

Benutzer ausweis

Universitätsbibliothek Erfurt



054700109378



GVK

Gemeinsamer Verbundkatalog

GBV

Get an inter-library loan account

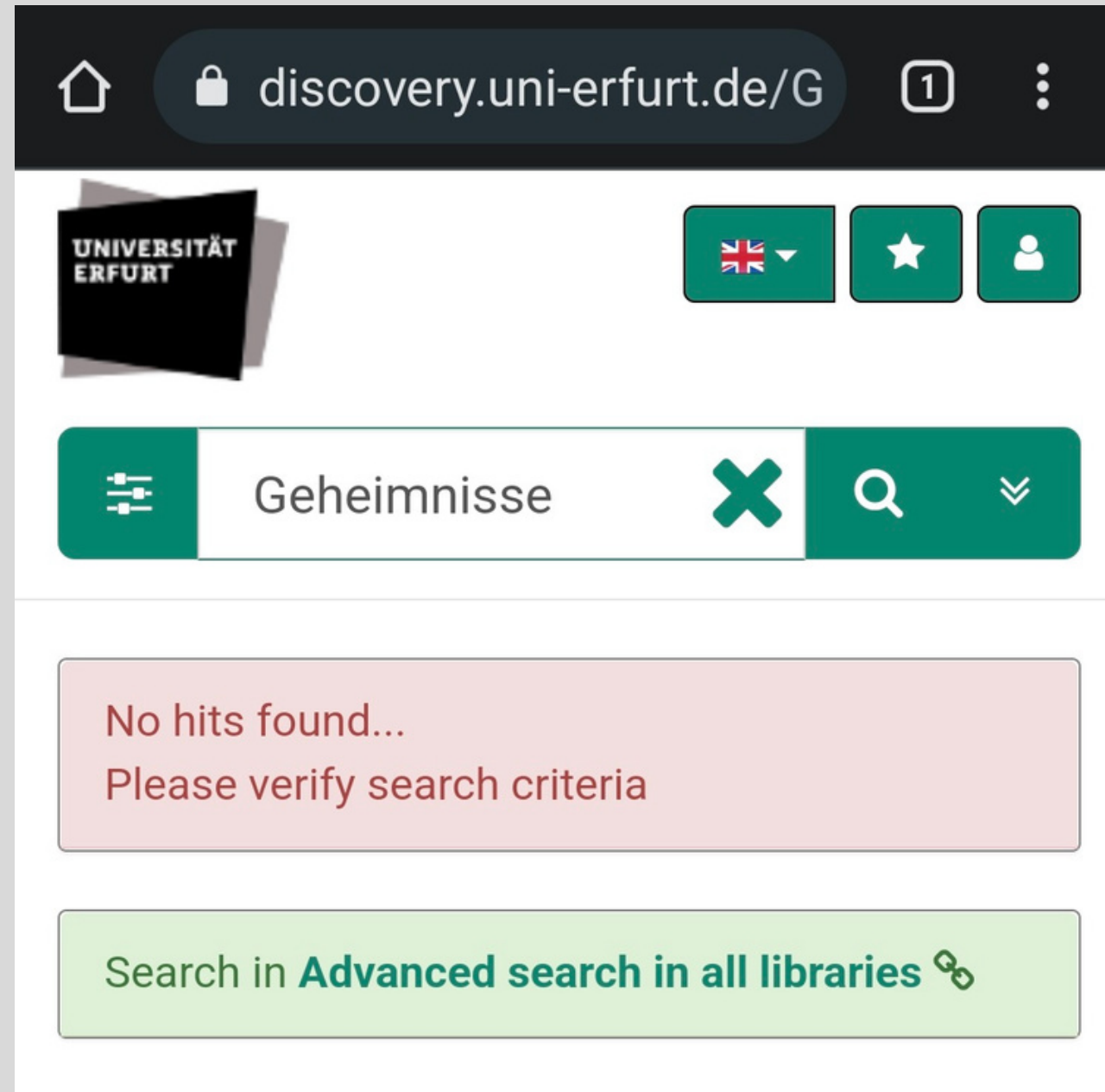
Making an inter-library loan request

Collect your inter-library loan

Get an inter-library loan account



No hit?



No problem!

Literature that is not available at the university library or another Erfurt library can be ordered via inter-library loan.

**UNIVERSITÄT
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Account

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Account

In person at the service desk



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We can set up your inter-library loan account at the service desk on the library's ground floor.

You need a thoska or a library card for that.



Account

1 order = 1,50 Euro



= 1 book



=up to 20 pages as copy

First you pay this service fee into your inter-library loan account, then you can place loan requests in the GVK-catalogue.

Access to the inter-library loan account

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Account



Search and find	→
Borrowing services 1	↓
<i>New users</i>	→
<i>Borrowing media</i>	→
2 <i>Inter-library loan and Delivery Service</i>	↓
Union catalogue (GVK) 3	



uni-erfurt.de/en/erfurt-university-library

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Inter-library loan login

Inter-library
loan account

[Search](#) | [Results](#) | [Advanced](#) | [My shelf](#) | [My lists](#) | [My](#)

[Privacy](#) | [Masthead](#) | [Help](#)

Account

Universität Erfurt

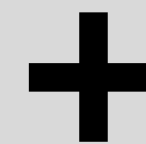
Fragen zur Chipkarte
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default password =
date of birth in the form:
DDMMYY



User number = number on thoska or library card (0547...)

Password = date of birth in the form DDMMYY

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Account

Your Inter-library loan deposit

requests	deposit	address	password	
My profile				
				IBL account
Active:				Y
Blocked:				N
Start date:				
Expiring date:				
Minimum credit:				0,00
Total paid:				14,00
Total used:				14,00
Credit:				0,00

**1 loan request
=
1,50 Euro**

At **deposit** you can see your inter-library loan credit.
You can always reload the credit at the service desk for further loan requests.

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Making an inter-library loan request

GVK

Gemeinsamer Verbundkatalog

GBV

Research is possible in the GVK-catalogue

**UNIVERSITÄT
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Universitätsbibliothek

Request



Search and find →

Borrowing services **1** ↓

New users →

Borrowing media →

2 *Inter-library loan and Delivery Service* ↓

Union catalogue (GVK) **3**

uni-erfurt.de/en/erfurt-university-library

... and via the Advanced search in Discovery

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Request

The image shows a mobile application interface for the University of Erfurt library. The top navigation bar includes the university logo, a language selector (set to German), a star icon, and a user profile icon. Below this is a search bar containing the text 'Geheimnisse'. To the left of the search bar is a filter icon, and to the right are a search icon and a dropdown arrow. Below the search bar, a pink message box states: 'No hits found... Please verify search criteria'. A red circle highlights the filter icon in the search bar. To the right, a 'Settings' dialog box is open, showing two toggle switches. The first toggle, labeled 'Advanced search in all libraries', is turned on and is circled in red. The second toggle, labeled 'Find similar media (phonetic search)', is turned off. A large red arrow points from the 'No hits found...' message box to the 'Advanced search in all libraries' toggle switch. At the bottom of the settings dialog are 'Cancel' and 'OK' buttons.

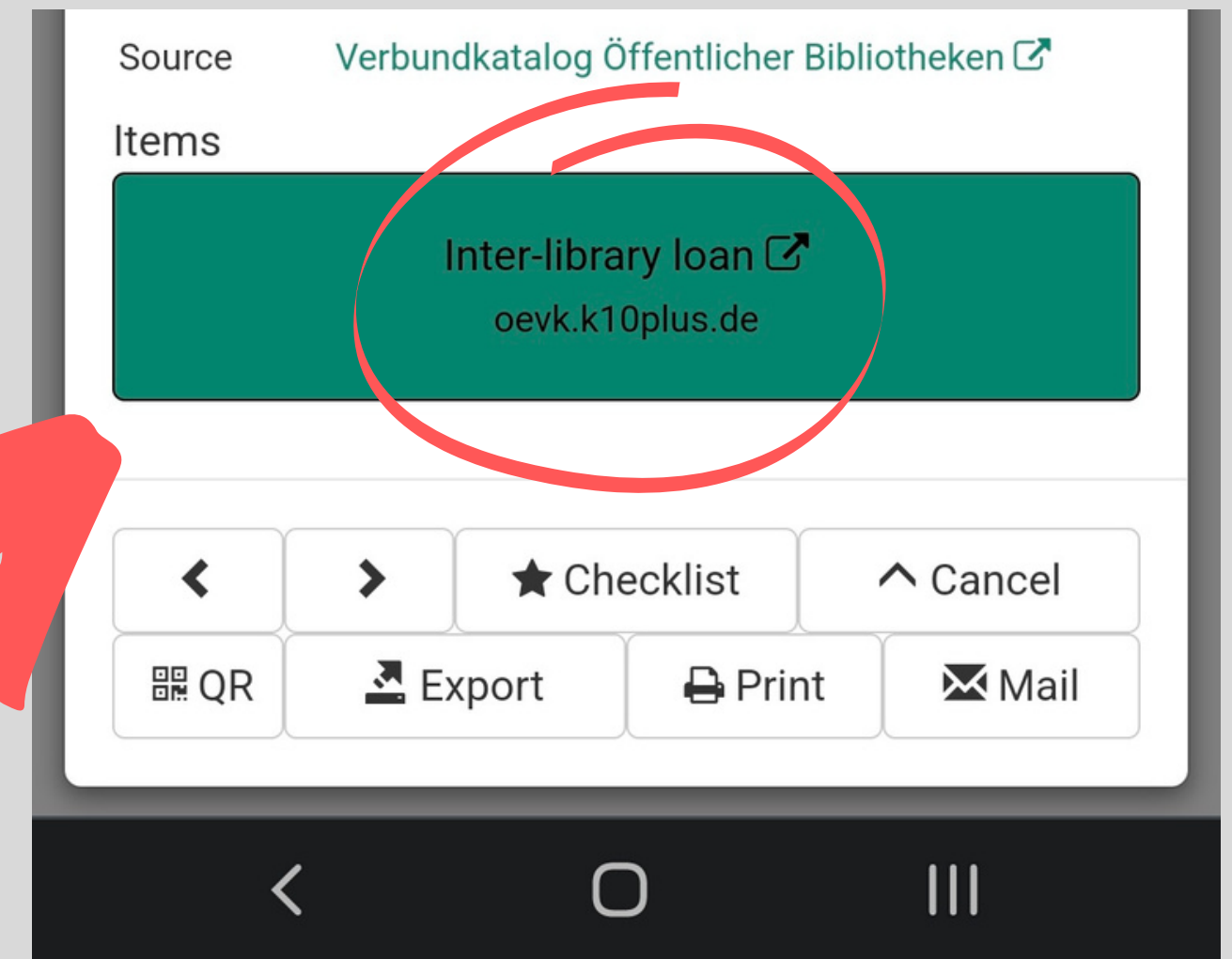
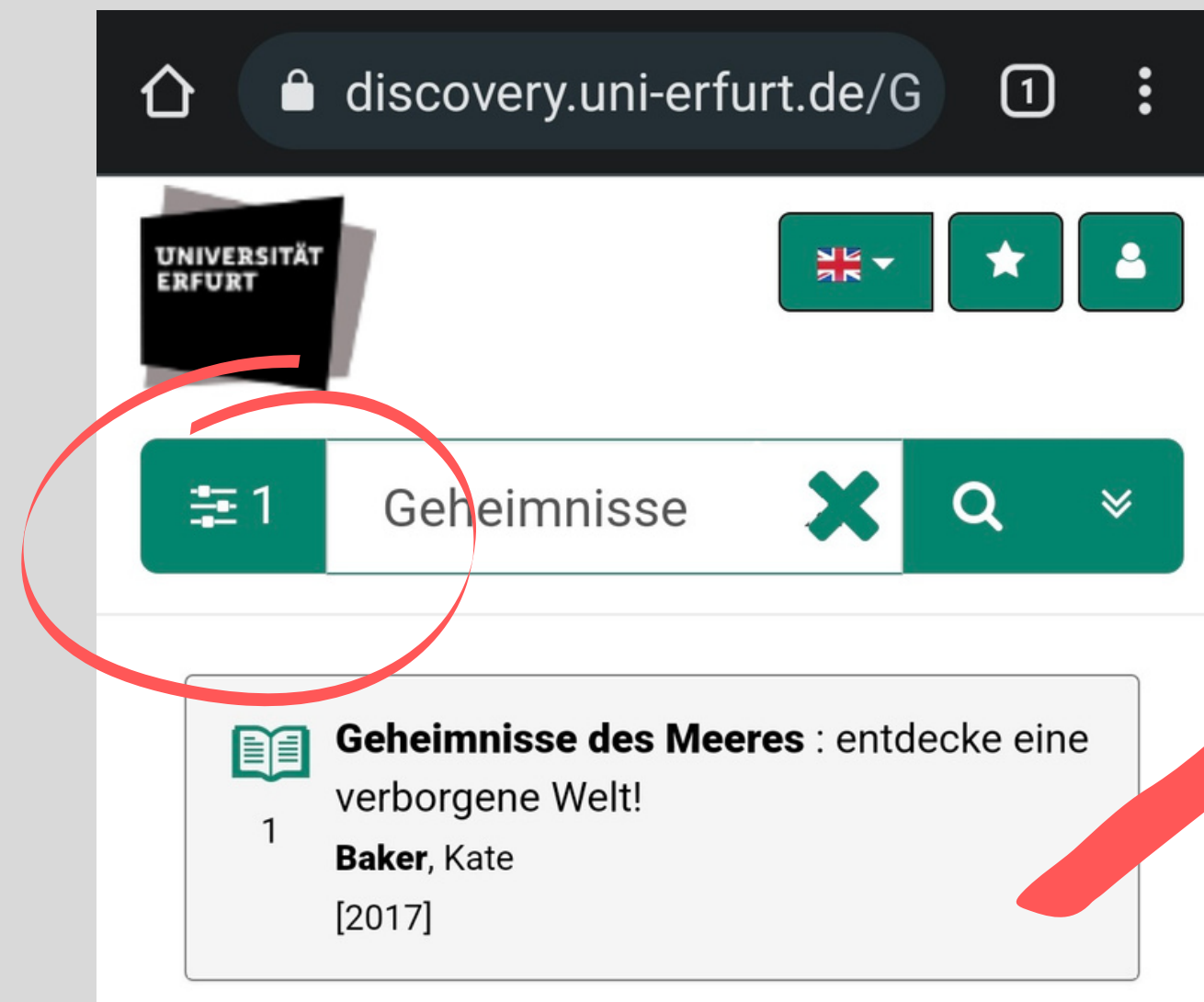
With the **Advanced search** you can search all libraries that are connected to our library network (GBV).

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Request

Search and select



The hit list now also includes media from other libraries, visible by the **link to the inter-library loan**.

Request

Loan request in the GVK-catalogue

Search | Results | Advanced | My shelf | My lists | My Configuration | Inter-library loan account | Privacy | Masthead | Help



search [and] [ALL] all words without fulltext ? sort by year of publication

search fuzzy search

text titles only
fewer search options

search history shortlist full title

Results search [and] ppn 873576101 | 1 hits

PPN: 873576101 [Cite](#)

Title: [Geheimnisse des Meeres](#) : Entdecke eine verborgene Welt! / Kate Baker ; illustriert von Ele

Person/s: Baker, Kate [VerfasserIn]
Taylor, Eleanor *1969-* [IllustratorIn] ; Franz, Birgit *1966-* [ÜbersetzerIn]

Corporate bodies: Prestel Verlag [Verlag]

Published: München ; London ; New York : Prestel, [2017]

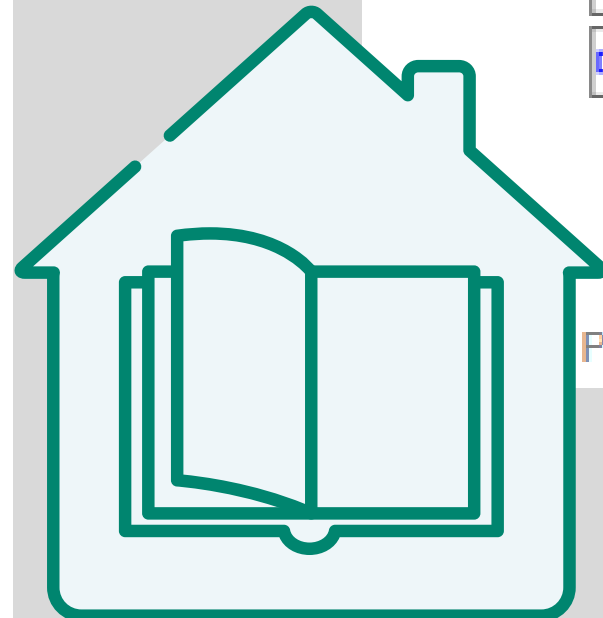


Following the link will take you to the selected hit in the "**Gemeinsamer Verbundkatalog**" (GVK). Here you can place the inter-library loan request.

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Request



Lending libraries

You have no influence on which library delivers the book.

Institute(s): Please click on a institute name or on > [detail layout](#)

-   Berlin, Staatsbibliothek zu Berlin - Preußischer Kulturbesitz <1a>
-   Braunschweig, Stadtbibliothek Braunschweig <DE-56>
-   Bremen, Stadtbibliothek Zentralbibliothek <478>
-   Dresden, Sächsische Landesbibliothek - Staats- und Universitätsbibliothek (SLUB)
-  Hannover, Stadtbibliothek Hannover <DE-115>
- Offenbach, Klingspor-Museum, Offenbach/Main

Please note that not all material is available for loan.

Below the hit, you will see possible lending libraries. The **PLUS (+)** indicates if the book is available as an inter-library loan.

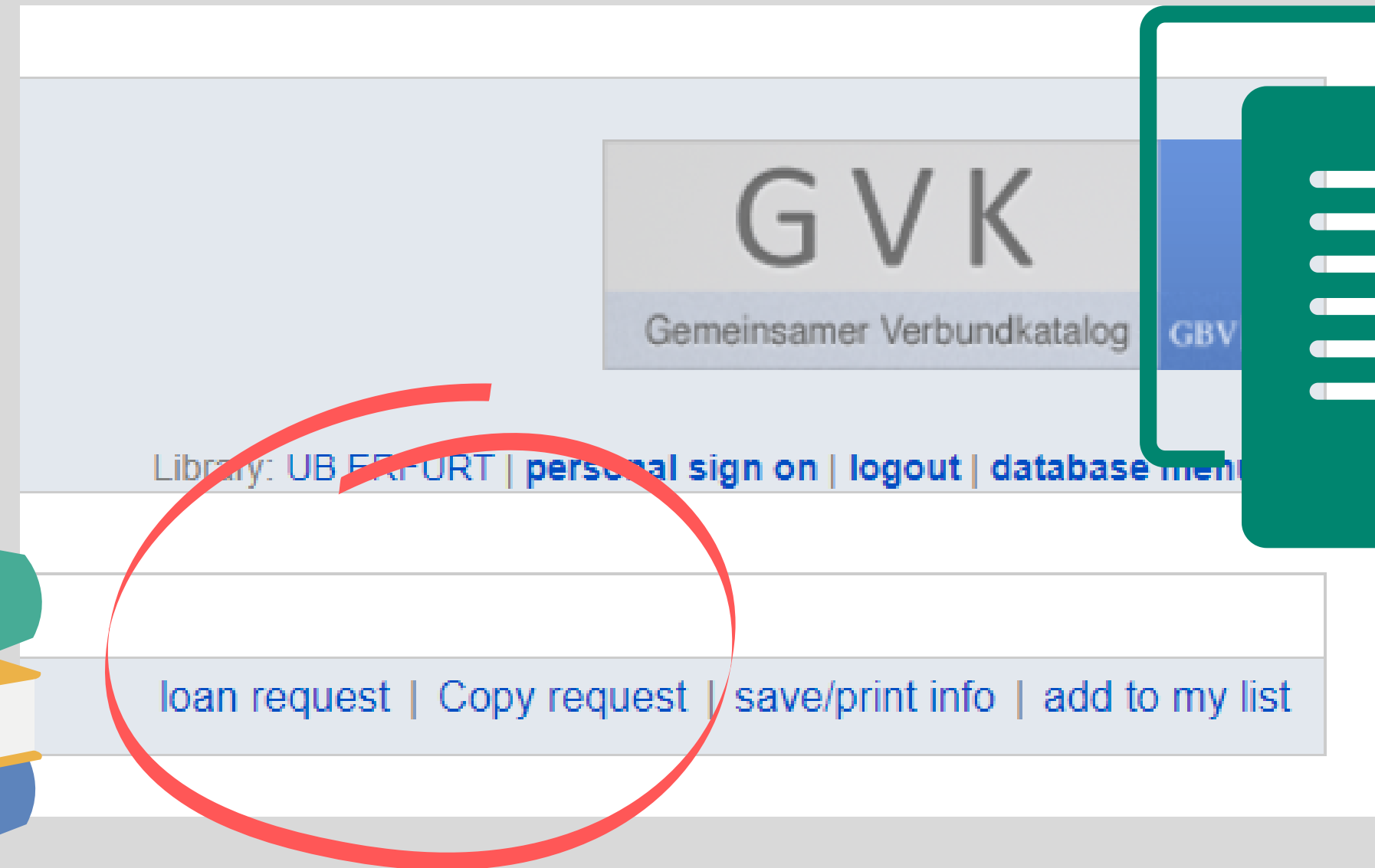
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Request



Loan or copy request



You can select in the top right-hand section if you want to order the whole book (**loan request**) or a copy out of it (**copy request**).

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Request



Next step: login

login to personalized services

Before you can search you have to identify yourself.

Please type your **user ID** and **password** and click the **login** button.

User ID

password

save password

Your login and password will be saved in a cookie on this computer for a certain period of time.

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Fragen zur Chipkarte

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Benutzerausweis

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User number = number on thoska or library card (0547...)

Password = date of birth in the form DDMMYY

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Request

Loan request



User data	
name:	<input type="text" value="Universitätsbibliothek Erfurt"/> *
address:	<input type="text" value="Nordhäuser Str. 63"/> *
zip code:	<input type="text" value="99089"/> *
place:	<input type="text" value="Erfurt"/> *
e-mail:	<input type="text" value="fernleihe.ub@uni-erfurt.de"/>
Fax:	<input type="text" value="0361 737-5849"/>
FTP-active:	<input type="text"/>

Address format: [ftp://]user:password@host[:port][/path]

list of candidate suppliers [all](#) | [none](#)

- StB Hannover
- SBB-PK Berlin
- SWB

final confirmation

request password and and then send off this form to confirm your request.

Only hit once please and wait for receipt, otherwise you might trigger multiple requests for this item.

*) mandatory fields

By **entering your password again**, you can send a loan request
(= order a book) directly.


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Request



Copy request out of a book

 ILL request can be submitted

 **title:** Geheimnisse des Meeres : Entdecke eine verborgene Welt!
author: Baker, Kate
corporation: Prestel Verlag ; ID: gnd/2179043-7
year(-month-day): 2017
place: München
size (pages): 93 Seiten
publisher: Prestel

delivery options

If, and only if, you like to order an article out of serial volumes, provide the following data please.

author:
article:

year: **volume:** **edition:** **pages:** *

Please note that in the case of copyrighted items, only 10 percent of the item may be delivered.

remark:

local requestno.:

Costs assumption: Be aware to accept extra fees occasionally in case of larger 20 of copies.

- I take over possibly resulting auxiliary costs upto max. € (Minimum: 8 €)
 I take over no auxiliary costs and take in purchase that my order cannot be fulfilled eventually.

Max. 10 %
possible!

If you have selected a copy request, first complete the details of the requested article at **delivery options** and then send the order.

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Request

Copy request out of an ebook



Results | Advanced | My shelf | My lists | My Configuration | Inter-library loan account | Privacy | Masthead | Help

search [and] [ALL] all words without fulltext sort by year of publication

ppn 1809937965 search fuzzy search

Full text titles only

fewer search options User: BRINKMANN, KATHRIN

search history shortlist full title



results search [and] ppn 1809937965 | 1 hits

Copy request | save/print info | add to my list

PPN: 1809937965 Cite

Title: Hochschule, Digitalisierung, Innovation : Forschungsergebnisse und Good Practices zur Weiterentwicklung der Hochschullehre / herausgegeben von Dietmar Paier

Person/s: Paier, Dietmar (HerausgeberIn)

  Hamburg, Helmut-Schmidt-Universität, Universität der Bundeswehr Hamburg <705>

Entleihbarkeit: Teilkopien über die Fernleihe bestellbar

Complete copy
is not possible!

Ordering from e-books is the same as ordering from printed books.
Only limited copies up to a maximum of 10% of the work are possible, no complete copies.

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Request

No hits in the GVK?

search [and] ▾ [ALL] all words without fulltext ▾ ? sort by year of publication ▾

Amerikaner wissen nichts × search fuzzy search

Full text titles only

[fewer search options](#)

search history | shortlist | full title

results

✖ Your (combination of) search term(s) was not found in this database.

More interlibrary loan options via [Interlibrary loan outside GBV \(VFL\)](#)



We are here to help!

If the requested literature cannot be found in the GVK-catalogue or cannot be ordered online, you will automatically be forwarded to the **inter-library loan outside our library network (VFL)**.

Tracking the requests

Request

requests deposit address password

My profile

With help of the following form the search for the requests can be refined.

progress urgency request type

requests from to ([day] [month] [year(-month-day)])

There are **9999** requests. Click on a request to inspect it.

No.	title	status	Requestnumber	Date
0001	Arab responses to Fascism and Nazism : attraction and repulsion	+	A16275499X	25-10-2022
0002	Exit-Management in Private Equity : eine qualitative Untersuchung großer Buyout-		A162754795	24-10-2022
0003		+	A162752180	24-10-2022
0004	Interkulturelle Arbeitskontexte : Beiträge zur empirischen Forschung	+	A162752016	24-10-2022
0005	Die Hoffnung der Pandora : Untersuchungen zur Wirklichkeit der Wissenschaft	+	A162748442	24-10-2022
0006	Titelangabe nicht verfuegbar	+	A162747675	24-10-2022
0007	Schwerpunkt: Wagner-Gesang		A162747195	24-10-2022

At **requests** you can track the processing status.
A **PLUS (+)** means the book/copy will be delivered.

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Tel.: 0361/737-5858
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Benutzerausweis
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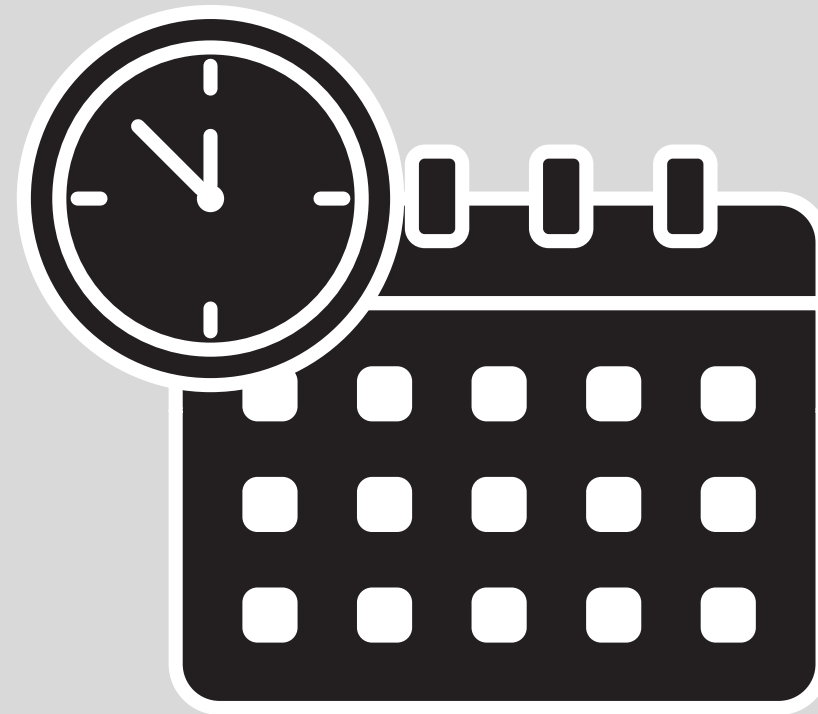
Collect your inter-library loan

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Universitätsbibliothek

Collection

Delivery time and notification



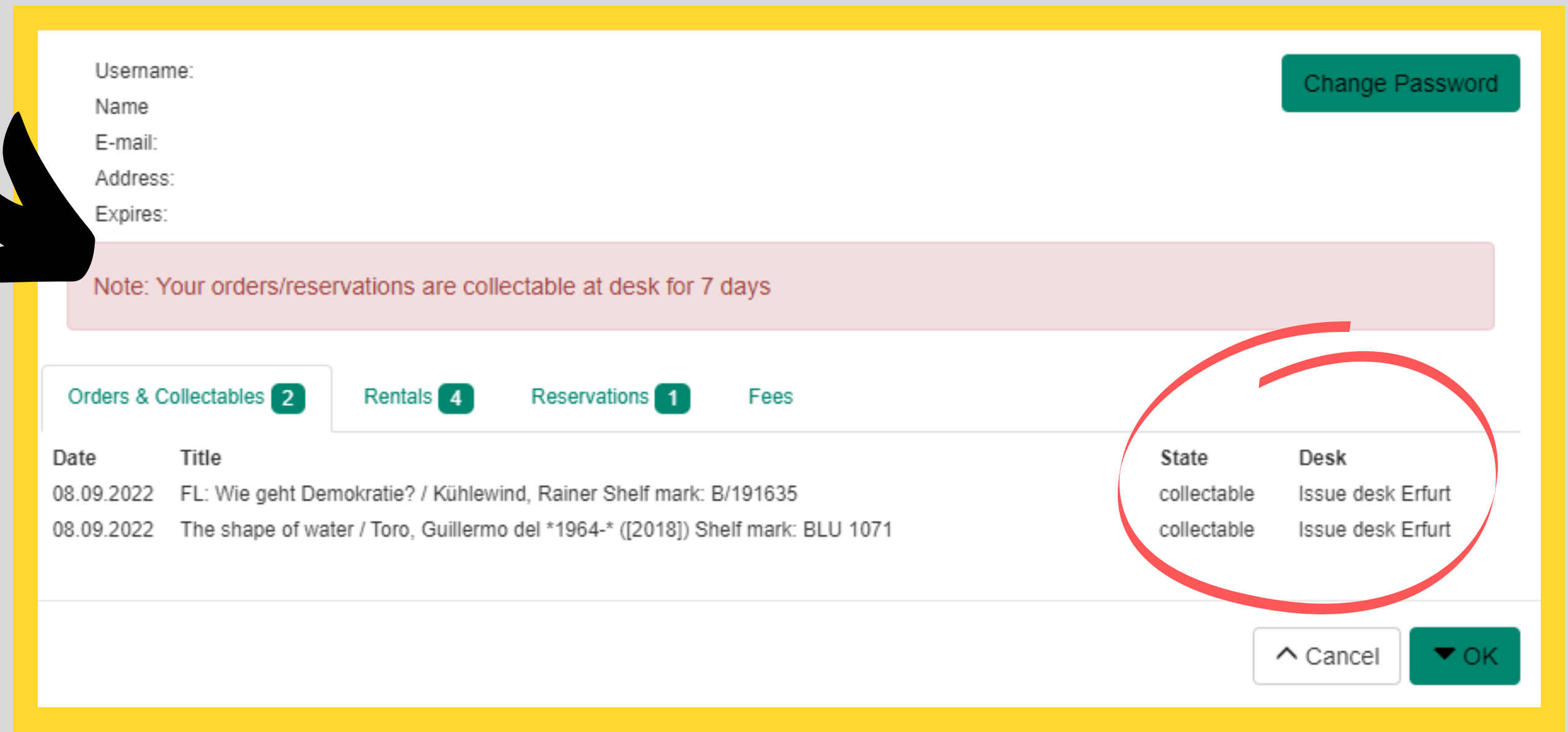
Books are delivered in **1 to 3 weeks**, copies usually faster.
As soon as the ordered literature is available for collection, you will
receive an **e-mail**.

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Collection

Notification in the library account



A screenshot of a library account interface. At the top, there are fields for Username, Name, E-mail, Address, and Expires. A 'Change Password' button is located in the top right. A large black arrow points to a pink notification bar that reads: 'Note: Your orders/reservations are collectable at desk for 7 days'. Below this, there are tabs for 'Orders & Collectables 2', 'Rentals 4', 'Reservations 1', and 'Fees'. A table lists two items with their dates and titles. A red circle highlights the 'State' and 'Desk' columns of the table. At the bottom right, there are 'Cancel' and 'OK' buttons.

Date	Title	State	Desk
08.09.2022	FL: Wie geht Demokratie? / Kühlewind, Rainer Shelf mark: B/191635	collectable	Issue desk Erfurt
08.09.2022	The shape of water / Toro, Guillermo del *1964-* ([2018]) Shelf mark: BLU 1071	collectable	Issue desk Erfurt

Items ready for collection are also displayed in your **library account.**

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Collection



Lending

Universität Erfurt

Fragen zur Chipkarte

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thoska-Servicebüro

Tel.: 0361/737-5858

E-Mail: thoska@uni-erfurt.de

Benutzerausweis

Universitätsbibliothek Erfurt



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You can pick up most inter-library loans (books and copies) at the **service desk on the library's ground floor.**

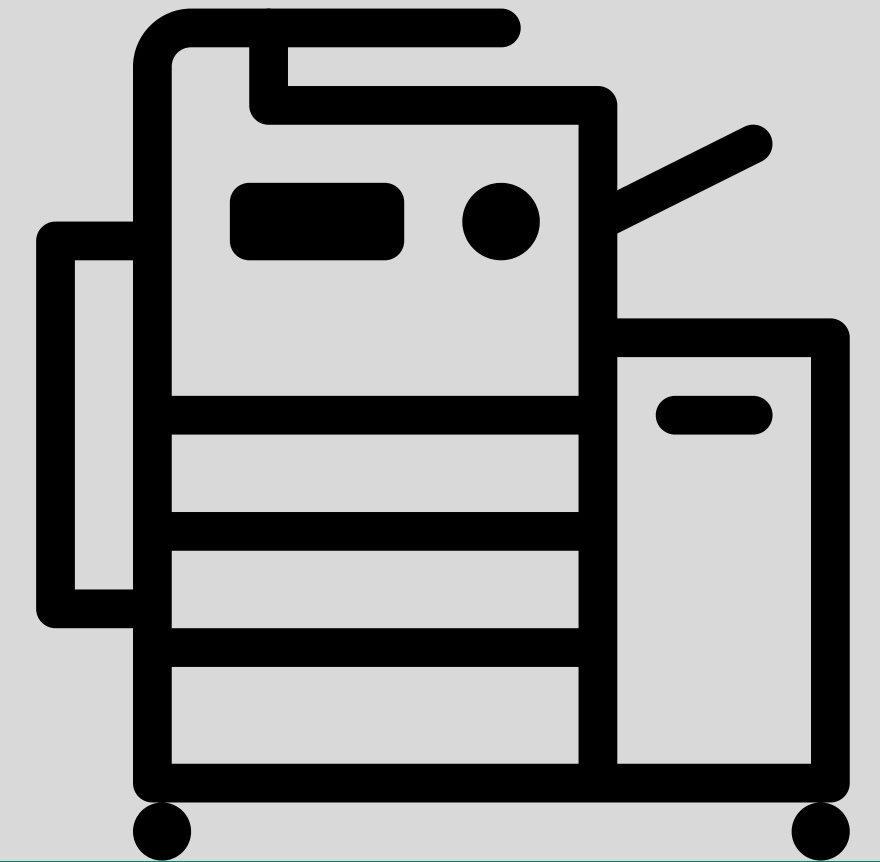
You will need your **thoska / library card** to collect them.

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Collection

For use in the library only



Some orders cannot be borrowed, they can only be used in the **reading room**. **Copiers** (for a fee) and **scanners** (free of charge) are available in the library.

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Collection

Loan period

**Loan period
= usually 4
weeks**

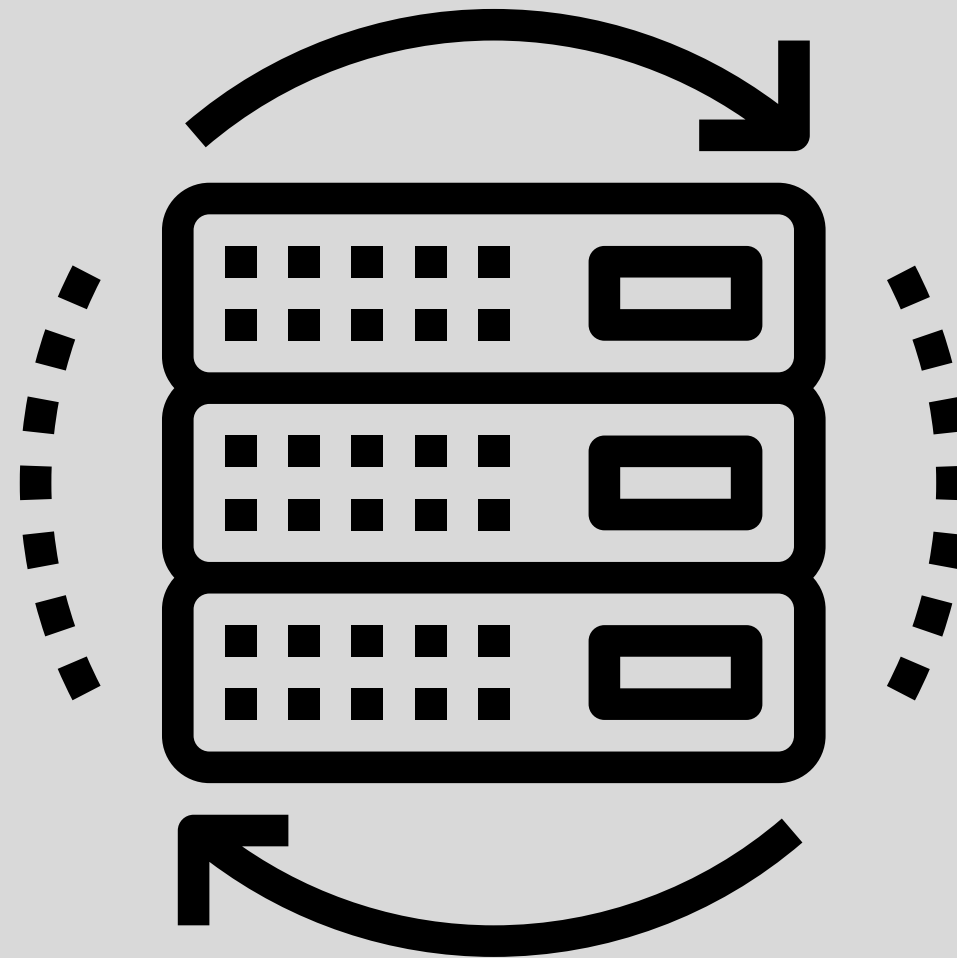


These **conditions of use and the loan period** are determined by the lending library. The loan period is usually four weeks, for books provided in the reading room as well.

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Collection



You cannot renew inter-library loans by yourself.

For renewal requests, you can contact the library staff in person, by e-mail or by telephone:

0361 737-5830

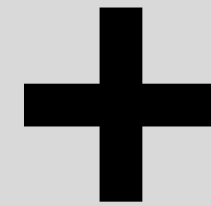
**UNIVERSITÄT
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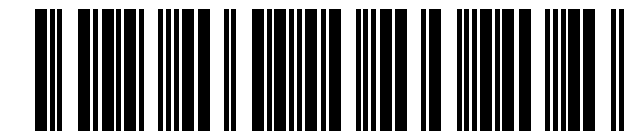
Collection



Return



Achtung Datenträger!



UB Erfurt

547\$35912

You can return interlibrary loans **at the service desk**. Please return the enclosed red **data carrier** together with the book.

Check list inter-library loan

- ✓ You need an inter-library loan account at first
- ✓ 1 loan request = 1,50 Euro
- ✓ You can make an inter-library loan request in the GVK-catalogue (Gemeinsamer Verbundkatalog)
- ✓ The lending period is usually 4 weeks
- ✓ Lending, renewal and return at the service desk on the ground floor



We are here to help.

Mon - Fri at the service desk

0361 - 737 5800

information.ub@uni-erfurt.de

uni-erfurt.de/en/erfurt-university-library

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