

Notification of Illness

to the University of Erfurt, Department 1: Registrar's Dep't
Nordhäuser Straße 63, 99089 Erfurt

Surname:	First Name:	Date of Birth:	Matriculation No.:
<p>In the current semester, I am</p> <ul style="list-style-type: none"> <input type="checkbox"/> enrolled in a course with mandatory attendance. <input type="checkbox"/> enrolled in study-related examinations. <input type="checkbox"/> registered for the Master's Thesis. <p>I apply for</p> <ul style="list-style-type: none"> <input type="checkbox"/> an authorized absence for a teaching session with mandatory attendance. <input type="checkbox"/> an authorized absence from an examination. <p>Attached document providing evidence:</p> <ul style="list-style-type: none"> <input type="checkbox"/> the below Medical Declaration or <input type="checkbox"/> _____ (other evidence, please attach) 			
			Date, Signature

(to be filled by the student)

Medical Declaration*

Explanation for the physician:

In case of interruption of absence, or deregistration from an examination due to medical reasons, students of the University of Erfurt need to submit a medical declaration immediately (i.e., generally within 3 working days) to provide evidence and to authorize their absence in order to be entitled to a new exam date. Our Study and Examination Rules oblige the students to cooperate.

Please note:

- 1.) A person is unsuitable to take an examination for health reasons if s/he is affected by significant physical or psychological health complaints that keep her/him from proving his/her technical knowledge and abilities in a university examination. This is typically due to an acute and temporary deterioration in his/her state of health.
- 2.) If the condition is not temporary, i.e. if it has existed for more than six months, it does not justify the inability to take the examination. In such cases, no better situation can be expected for the candidate even if s/he withdraws from the examination and reschedules it. Therefore, the student must apply for an "equalization of disadvantages" at the University of Erfurt in Department 1: Registrar's Department (e.g. in the form of an extension of writing time, use of aids) at an early stage prior to the examination by submitting a corresponding certificate.
- 3.) A reduction in performance for which the candidate is responsible cannot be acknowledged, e.g. if the candidate has taken a high dose of a sedative.
- 4.) The adverse effect on performance due to examination anxiety or examination stress generally does not lead to a legally significant unfitness for examination. The situation is different if the threshold to a mental illness is exceeded. The ability to control or compensate for exam anxiety is expected in the exam.

As a medical expert, I have established that the above-mentioned student(s) is/are **unable to take the examination** due to illness.

- Initial medical document
 Follow-up document

She/He has been ill since _____.

She/He is presumably ill until _____.

Diagnosed on _____.

Medical Practice, Stamp

Date

Signature

* In the event of in-patient treatment/ hospitalization, a hospital certificate (*Liegebescheinigung*) may be submitted instead of the medical declaration. In case your child is ill and in need of care, please submit a medical certificate issued by a pediatrician (*Ärztliche Bescheinigung für den Bezug von Krankengeld bei Erkrankung eines Kindes*).