

DATA PRIVACY STATEMENT



COMPETENCE-ORIENTED PERSONNEL DEVELOPMENT FOR ACADEMICS

DATA PRIVACY STATEMENT FOR PARTICIPANTS

Thank you for your interest in the courses and events offered as part of the competence-oriented personnel development for academics (in particular the Academic Skills Training). As the protection of your personal data is of major importance to the University of Erfurt, we would like to inform you in accordance with the relevant data protection regulations specifically in accordance with Art. 13 of the EU General Data Protection Regulation - GDPR) about the collection and processing of your data in the context of the planning, implementation and follow-up of offers and events.

Please read the following information carefully before submitting your data to the Staff Unit University Development.

Name and contact details of the controller responsible for the processing

University of Erfurt, represented by the president
Prof. Dr. Walter Bauer-Wabnegg
Nordhäuser Straße 63, 99089 Erfurt, Germany
Telefon: +49 361 737-5000
Fax: +49 361 737-5009
E-Mail: praesident@uni-erfurt.de

Data processor within the university

President's Office and Staff Unit University Development
Nordhäuser Straße 63, 99089 Erfurt, Germany
Telefon: +49 361 737-5008
Fax: +49 361 737-5009
E-Mail: qualifizierungsprogramm@uni-erfurt.de

Contact details of the data protection officer

Nordhäuser Straße 63, 99089 Erfurt, Germany
Telefon: +49 361 737-5651
E-Mail: datenschutz@uni-erfurt.de

Purpose and legal base of the data, erasure

Your personal data is processed for the purpose of planning, implementing and following up on the respective offer. The legal basis for the processing is Art. 6 para. 1 subpara. 1 lit. e and Art. 6 para. 3 GDPR in conjunction with Section 5 para. 6 sentence 4 and Section 11 para. 1 lit. 3 ThürHG and Section 16 para. 1 ThürDSG.

You can object to data processing in writing to qualifizierungsprogramm@uni-erfurt.de. If you object, you will not be able to participate in the offer.

An online form is used to collect personal data. The form is used to collect the following data:

- Title of the offer*
- Surname, first name*
- E-Mail address*
- Faculty; if applicable, junior college
- Status at the University of Erfurt

The fields marked with * are mandatory fields that are required to use the offer. By submitting the form, you agree to the storage and use of your data for a specific purpose. The data is transmitted via an encrypted connection. The registration data will be sent by e-mail to qualifizierungsprogramm@uni-erfurt.de.

In this context, we would like to point out that data transmission over the Internet may be subject to security vulnerabilities. Complete protection of data against access by third parties is not possible.

Personal data will be deleted no later than 6 months after the respective offer, unless statutory provisions require otherwise or storage/retention is necessary for the purpose of providing evidence.

Log data and content data may have different deletion periods for video conferencing systems in the case of online workshops. These can be found in the respective data protection notices (see below).

Separate data protection regulations apply to the "Coaching" and "careerMe mentoring programme" offers.

After each event, participants receive an email asking them to take part in a voluntary and anonymous evaluation via the "Evasys" tool. The purpose of the online evaluation is to continuously review the courses offered as part of the Academic Qualification Program and to improve their quality. Participation in the online evaluation is voluntary. The data collected is anonymous and cannot be linked to you personally. Participants are advised not to provide any personal data in the questionnaire. The legal basis is Art. 6, 1(a) GDPR Consent by completing and submitting the online questionnaire.

The data collected by the evaluation software Evasys is stored on the servers of the University of Erfurt.

The anonymous data collected with Evasys will be deleted 6 months after the end of the respective evaluation (end of the survey).

You can find the data privacy statement on Evasys [here](#) (only available in German).

Transfer of data to third parties

Within the University of Erfurt, the data will only be processed by the persons involved in the implementation of the respective offer (employees of the President's Office and Staff Unit University Development). A list of participants with their names will be made available for signature at face-to-face events on the day of the event.

Personal data such as name, e-mail address, faculty affiliation and status at the University of Erfurt may be passed on to the speaker for event preparation.

Only services supported by the university (DFNconf, BigBlueButton as a Moodle plugin, WebEx) are used to conduct online events. In exceptional cases, another service (such as ZOOM) can be used via the lecturers.

The data privacy statements for the video conferencing systems can be found under the following links:

Cisco (Webex): <https://www.cisco.com/c/en/us/about/legal/privacy-full.html>

DFNconf: <https://www.conf.dfn.de/datenschutz/>

BigBlueButton: <https://bigbluebutton.org/privacy-policy/>

Moodle: https://elearning.uni-erfurt.de/pluginfile.php/1/theme_boost_union/additionalresources/0/DSInformationMoodle_20230919.pdf

Zoom: <https://explore.zoom.us/en/privacy/>

Rights of data subjects

As data subject of the data processing, you have the following rights:

- Right of access (in accordance with Article 15 of the GDPR)
- Right to rectification or completion (in accordance with Article 16 of the GDPR)
- Right to erasure (in accordance with Article 17 of the GDPR)
- Right to restriction of the processing (in accordance with Article 18 of the GDPR)

Regarding the aforementioned rights, the restrictions of the Thuringian Data Protection Law shall be taken into account.

- Right to data portability and transfer (in accordance with Article 20 of the GDPR)
- Right to lodge a complaint with a supervisory authority (in accordance with Article 77 of the GDPR)

In case of doubt the German version applies.