

Declaration of consent for the recording, editing, publication and storage of audio material

Podcast project (podcast title and the executing faculty/department/institution)

Last name, first name (to document agreement)

Contact for possible queries (e-mail or telephone)

With my signature I agree that (please tick where applicable)

- ☐ **audio recordings may be taken of me for the purpose of creating a podcast of the University of Erfurt** and that these recordings may be edited and stored* on the University of Erfurt's server,
- ☐ the podcast episode created with these recordings may be published free of charge on the University of Erfurt's website as well as on the podcast streaming platforms Apple iTunes, Google Podcasts, Spotify, Amazon Music, and the corresponding apps,
- ☐

It has been pointed out to me that if the audio recordings are published on the Internet, they can be accessed worldwide and further use of these recordings by third parties cannot therefore be generally excluded. I am aware that the University of Erfurt cannot accept any liability for the illegal distribution of the audio recordings by third parties. My agreement is voluntary. I can change or revoke it at any time by e-mail to (name of the institution) of the University of Erfurt (functional e-mail address)..... The agreement is valid from the date of signature. If it is not changed or revoked, it is valid for an unlimited period of time.

Date, Signature

If you have any questions, please contact (name of the institution, e-mail or phone)
.....

* In addition to the storage of the raw data, the storage of the audio recordings also includes internal university hosting of the podcast, in which the finished podcast episodes are stored on the university servers with appropriate metadata and an rss file is generated by the hosting platform, which is required for registration with the aforementioned streaming services. Additional personal data is not collected in the process.