



Agreement use of carrel

No.:
Nutzung bis:
Datum/Kürzel

- Carrels are available in the reading room for
 - students working on their Master's thesis for the duration of 2 months
 - students working on their Bachelor's thesis for the duration of 1 month

A document confirming this by the department/ professor in charge has to be handed in with the application form. The period of use cannot be extended. The key has to be returned in time without prior notice by the library.

- Media from the reading room may only be locked in the carrel if borrowed properly and registered on your user's account. Library staff may check carrels if necessary.
- The library will take no responsibility for any personal items left in the carrel.
- A deposit of € 10 is charged which will be returned after handing back the key.
- For the loss of a key € 38 + VAT will be charged. Any damage to the lock or other equipment by the user will also be charged. In addition an administrative fee of € 15 is due (see Benutzungsordnung § 13,3 and Verwaltungskostenverzeichnis Pkt. 8.1. and 9.5.)
- If the carrel is not used for more than 5 opening days or if any of the above mentioned conditions are not observed, the library may empty the carrel and make it available to other users.

I am a student Master's programme student Bachelor's programme / requested period of use _____

I agree to the terms and conditions stated above and confirm that I have received the key.

Name, First name

Library card number

E-Mail

Date / Signature

Information on data protection: <https://www.uni-erfurt.de/index.php?id=963>

Vom Bibliothekspersonal auszufüllen

- Das Schlüsselpfand von 10,- € wurde einbezahlt. _____
Datum / Kasse
- Den Schlüssel für das Carrel habe ich erhalten. _____
Datum / Benutzer
- Der Schlüssel für das Carrel wurde zurückgegeben. _____
Datum / Lesesaal
- Das Pfand in Höhe von 10,- € habe ich zurückerhalten. _____
Datum / Benutzer