

**UNIVERSITÄT
ERFURT**

Universitätsbibliothek

Self-service check-out / check-in



SELBSTVERBUCHUNG



Checkout

Checkin



Universität Erfurt

Fragen zur Chipkarte
www.uni-erfurt.de/thoska

thoska-Servicebüro
Tel.: 0361/737-5858
E-Mail: thoska@uni-erfurt.de

Benutzerausweis
Universitätsbibliothek Erfurt



054700109378

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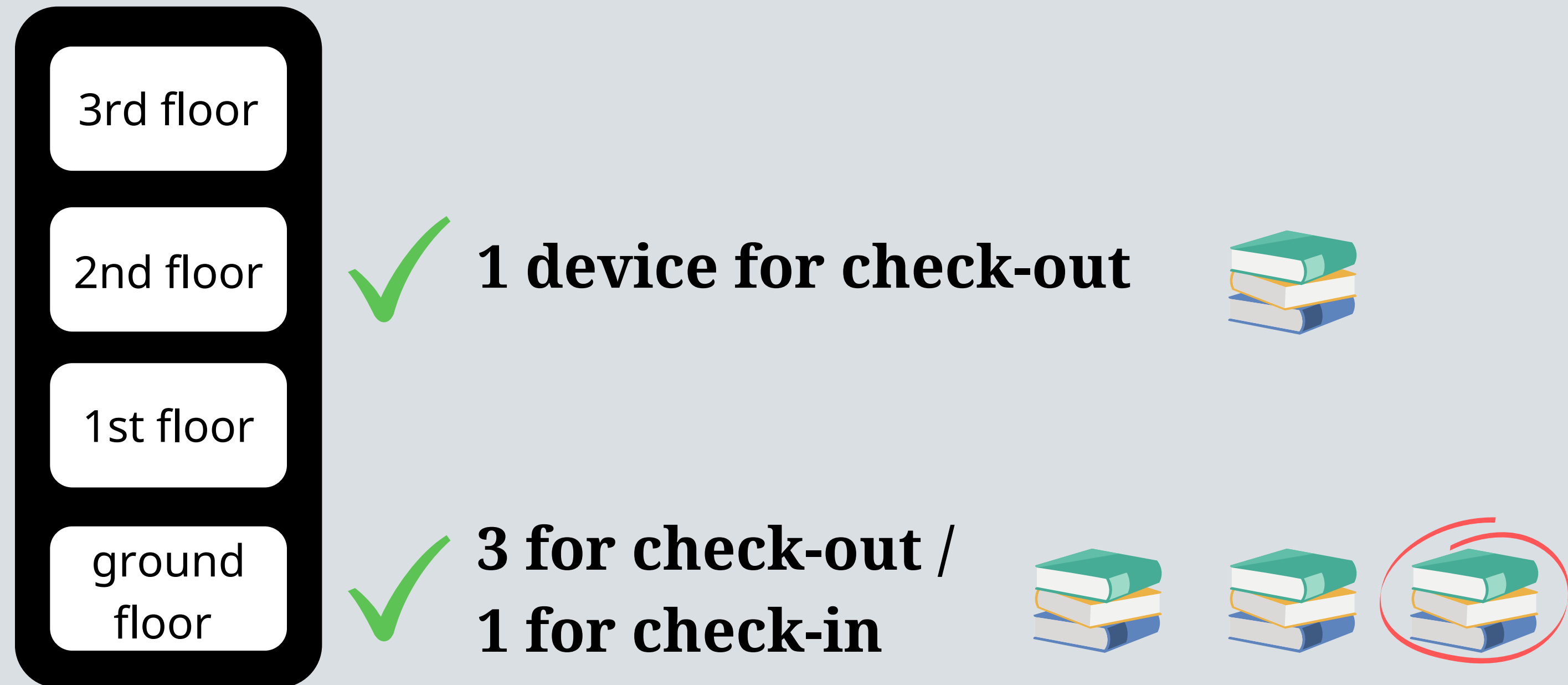
Universitätsbibliothek

What does self-service mean?



In the library you will find devices for **independent borrowing and returning of books** from the reading room and the textbook collection. You need the thoska or the library card for it.

On ground floor and 2nd floor



There are a total of **4 devices** on the ground floor and the 2nd floor.
Returning media is only possible on the ground floor
at the right device.

How does the check-out work?



Select the "**Checkout**"-Button, insert your **thoska**/library card, enter your **password**, ...

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547\$... Checkout was successful ✓

547\$... Checkout was successful ✓

547\$... Item haven't been checked out ✗

Printing receipt?

No

Yes

... put the items on the **marked area in the middle** and remove the card when you are ready. Some items can not be borrowed by all or not at all. **Please note the following exceptions.**

Books from the textbook collection

LBS

CP 1000
B396(2)

Area
UB Erfurt: Reading room, 1st floor

Shelf mark & Remarks
Shelf mark: CP 1000 B396(2)
For loan

Action



SEE & LOAN

Shelf mark & Remarks
Shelf mark: CP 1000 B396(2)
For use in the library

Action



Area
UB Erfurt: Textbook collection (ground floor)

Shelf mark & Remarks
Shelf mark: CP 1000 B396(2)
For loan, members of the Univer

Action



Textbook collection
CP 1000 B396(2)
Lendable

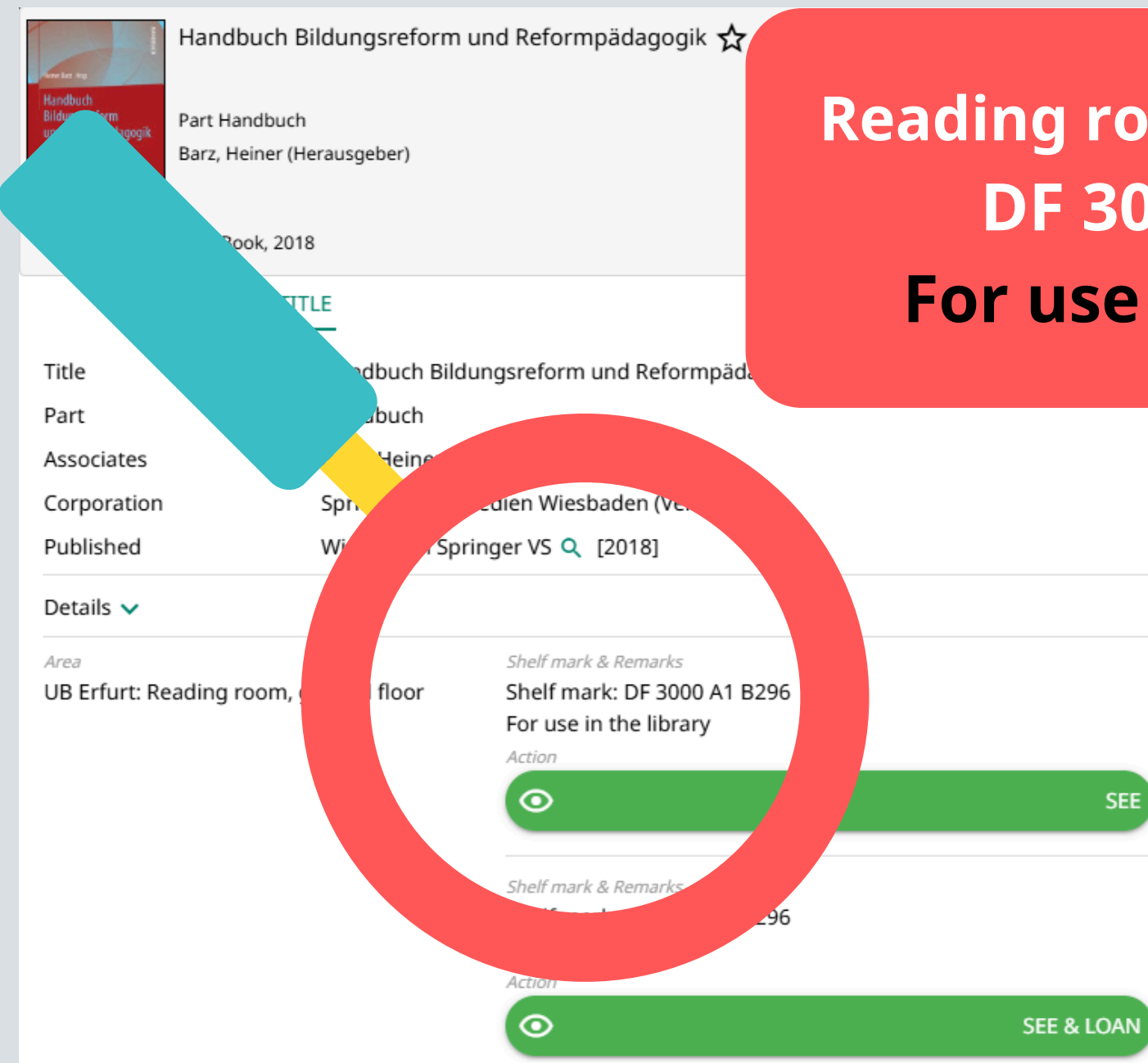
... can only be borrowed **by students and employees of the University of Erfurt!**

Books for use in the library only

Keine
Ausleihe

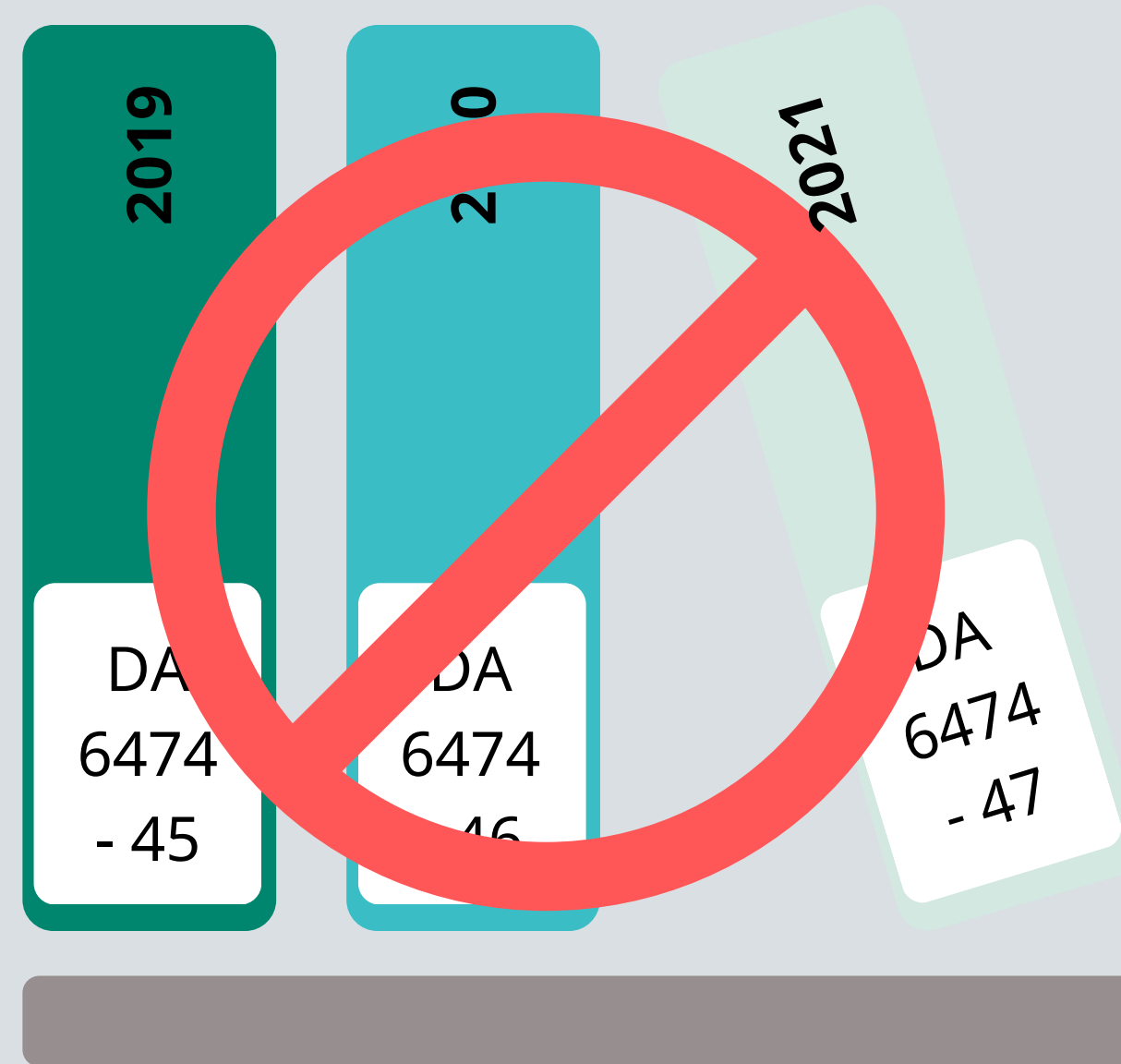
DF 3000
A1
B296

Reading room, ground floor
DF 3000 A1 B296
For use in the library



... are marked with the red **sticker "Keine Ausleihe"**. In the catalogue, the books are labeled with **"For use in the library"**.

Further exceptions

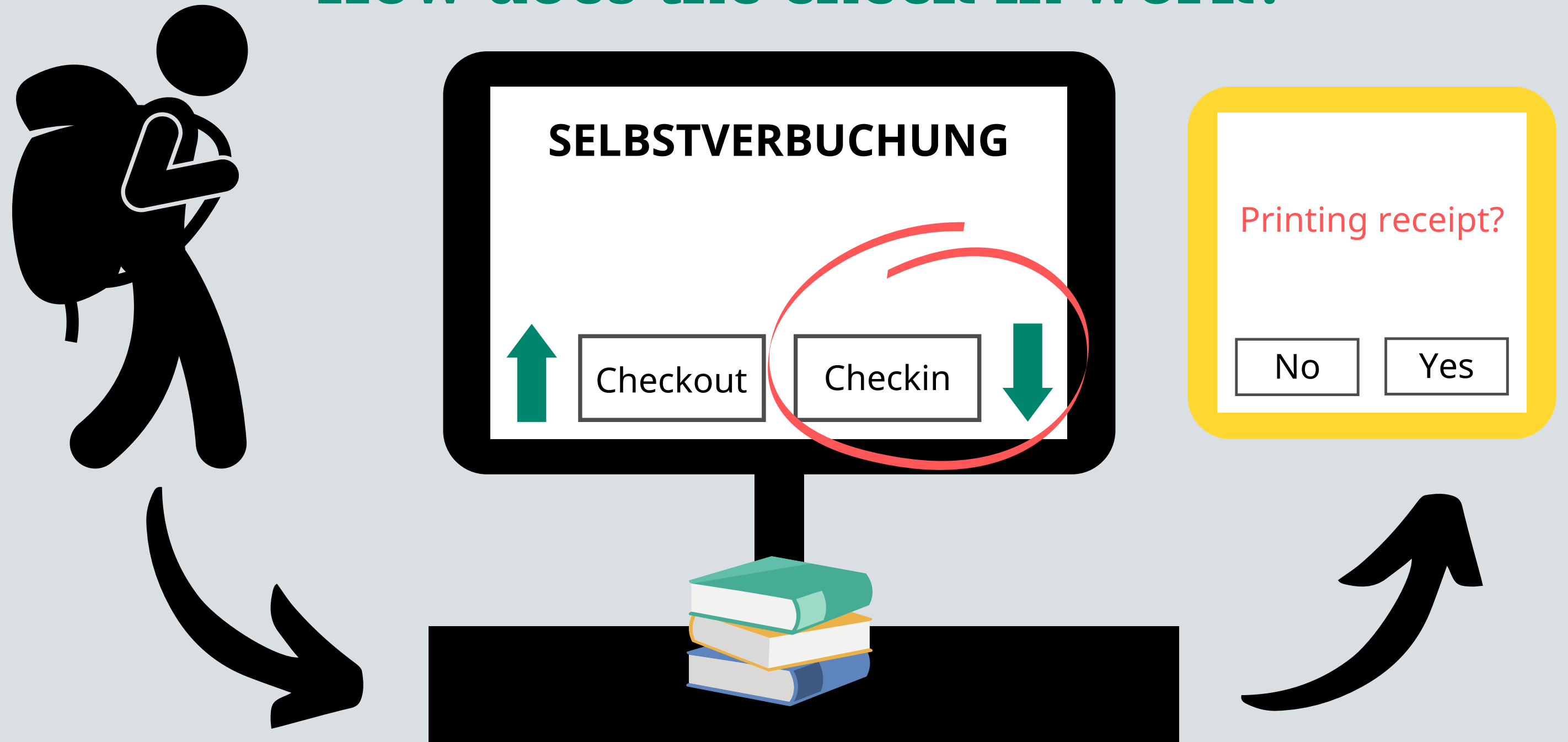


SEM 0015



In addition, **journals and books from the course reserve collections** are not available for loan.

How does the check-in work?



You don't need a library card to return items. Select the **"Checkin"**-Button and follow the instructions on the display.

Please place the returned media on the shelf next to it.



We are here to help.

Mon - Fri at the service desk

0361 - 737 5800

information.ub@uni-erfurt.de

uni-erfurt.de/en/erfurt-university-library

