

Photographs and scans of microfilms of historical holdings in the Gotha Research Library

The Gotha Research Library allows its users to take their own photographs of holdings in the reading area at no cost. Images can be made with one's own devices (smartphones, tablets or digital cameras) according to § 8 of the leaflet for the use of historical books for personal, scholarly purposes. Scans of microfilms of manuscript holdings can be made at no cost by using the library's microfilm scanner.

Historical holdings including those of the Perthes Collection and the Emigrant Letter Collection can be photographed in the special reading rooms (Friedenstein Palace, Perthes Forum) and microforms scanned after registering with this form.

Please check in advance whether the holdings are already available online.

§1

The Gotha Research Library of the University of Erfurt allows

Last name, first name:..... user number:.....

for scholarly purposes

- photographic shots
- scans of microfilms.

§2

When taking photographs, the following terms of use are to be observed:

1. For each object, registration is necessary at the information desk in the special reading rooms.
2. Shots of the ob objects may only be taken in the reading situation (on book supports). Constructions that serve the purpose of obtaining a better photograph are not permitted.
3. Photographs are to be taken without the use of a tripod, flash or camera light, without any noise and without disturbing other users.
4. The holdings are to be handled with care. The user is liable for the loss or damage of holdings and other inventory in accordance with the legal regulations.
5. Excluded from the photo permission are holdings that for conservation reasons do not allow for the making of reproductions.

§3

The following additional terms of use apply to scanning microforms of manuscript holdings:

1. The user does not acquire any rights to his/her own reproductions beyond personal use for scholarly purposes. Publishing, passing on or duplication one's own reproductions for commercial purposes is not permitted. For this purpose, the library must be requested to make the reproductions. The library ist not liable for claims by third parties arising from copyright infringement. The user ist liable for copyright or data protection misuse.

2. The holdings are to be cited by providing their complete shelfmarks and the name of the library owning them:
Forschungsbibliothek Gotha der Universität Erfurt, [shelfmark].

§4

Images will be made of the following objects:

Date	Shelfmark	self-taken photos	scan of film	approval

Privacy policy

I have read and understood the annex explaining how my data will be processed (as per Article 13 and 14 GDPR).

Gotha, _____

_____ Signature