

Examination and Study Regulations for the Master's Degree Programme in Public Policy at the University of Erfurt

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Examination and Study Regulations for the Master's Degree Programme in Public Policy at the University of Erfurt

dated
18. June 2020

The University of Erfurt issues the following examination and study regulations for its degree programme Master of Public Policy in accordance with Section 3 Subsection 1 of the Thuringian Higher Education Act (Thüringer Hochschulgesetz, ThürHG) dated 10 May 2018 (GVBl. [German legal and regulatory code] page 149) as amended most recently by Article 128 of the Act of 18 December 2018 (GVBl. [German legal and regulatory code] page 731) in conjunction with Sections 9 Subsection 1 no. 1 and 14 Subsection 1 no. 3 of the University of Erfurt Statutes dated 6 March 2019 (Official Journal of the Thuringian Ministry of Education, Youth and Sport no. 13/2019 p. 609). Having obtained the approval of the Senate, the Faculty of Economics, Law and Social Sciences adopted the present regulations on 10 April 2019 and 20. May 2020.

The present regulations have been authorised by the President of the University of Erfurt.

Section 1 Scope

The present examination and study regulations govern the content, processes and procedures involved in studying the degree programme Master of Public Policy and the conduct of examinations within the scope of the degree programme. Unless explicitly indicated otherwise (Section 4 Admission requirements, Section 5 Subsection 1, p. 2 'Full-time studies', Section 8 Examination committee), these regulations supplement the General Examination Regulations for Master's Degree Programmes at the University of Erfurt (M-RPO) of 09 May 2019 (Announcement UE RegNo.: 2.3.4.1-4), as amended. Annexes 1 and 2 are part of these regulations.

Section 2 Learning outcomes, course contents and occupations

- (1) The programme Master of Public Policy provides students with a practice-oriented, academically grounded and interdisciplinary postgraduate education in political science, qualifying them for managerial positions in the public and non-profit sectors.
- (2) The programme imparts theoretical and practical knowledge and skills, particularly focusing on analytical and methodical expertise that enables students to evaluate political issues and make competent decisions, lead and manage organisations, and represent the interests of the public and wider society.
- (3) Graduates of the degree programme hold key qualifications for a variety of occupations. Primarily, this includes all occupations involving communal, regional, national or supranational politics: political office, public administration, international organisations, political consultancy, trade unions, trade associations, non-governmental organisations. Secondly, it includes occupations that do not directly involve politics but require a particularly high degree of methodical and analytical expertise (e.g. corporate consultancy, corporate management, journalism).
- (4) Students of the degree programme Master of Public Policy who successfully complete their final examination are awarded the academic degree of "Master of Public Policy" (M.P.P.).

Section 3 Purpose of examinations

Examinations serve the purpose of verifying the candidates' methodical and theoretical expertise, their understanding of the course contents, their ability to make independent decisions and construct academically sound arguments when engaging with disciplinary and interdisciplinary issues, and their ability to carry out independent, project-oriented academic work.

Section 4

Admission requirements and procedures

(1) Section 8 of the general examination regulations for master's degree programmes at the University of Erfurt (M-RPO) specifies the general admission requirements. Admission to the degree programme Master of Public Policy specifically requires:

- a) an undergraduate degree completed with above-average results, normally in the political sciences (law, economics, sociology, politics). The following results are considered above average: the mark “gut” (good) in the German marking system, 7.5 or more points in the first or second German *Staatsexamen* (state examination) in law, or results that are verifiably among the best 25 per cent of the applicant's student cohort. The examination committee (subsection 7) evaluates academic qualifications awarded by foreign higher-education institutions to determine their equivalence to the German admission requirements. All admission decisions are based on the evaluation recommendations issued by the Standing Conference of Ministers of Education and Cultural Affairs (Kultusministerkonferenz) to determine the suitability and quality of applicants.
- b) analytical aptitude, a strong interest in political issues and in a managerial career in the occupations specified in Section 2 Subsection 3, and practical experience in those occupations. The following documents are required as evidence: (a) resume, (b) statement of purpose (for determining compatibility and likely study outcome).
- c) at least one year of professional experience in public policy, and
- d) excellent written and spoken English. Appropriate scores in the following internationally recognised examinations are accepted as evidence of English language proficiency: TOEFL iBT – min. 90; IELTS Academic Test – min. 6.5; one of the following language certificates: Cambridge English C1 Advanced (CAE) or Cambridge English C2 Proficiency (CPE). Scores remain valid for a maximum period of two years prior to the date of application. Applicants who are native speakers of English or have completed a degree at a higher-education institution in an English-speaking country do not need to provide evidence of their language proficiency. (Language requirement) The German-language examination for university entrance (Deutsche Sprachprüfung für den Hochschulzugang, DSH) as listed in the matriculation regulations is not required.

(2) The following documents are required in addition to the written application for admission:

- a) a resume in the German tabular format
- b) all relevant degree certificates (certified copies) with complete transcripts
- c) statement of purpose
- d) evidence of at least one year of professional experience in public policy

The examination committee determines the application and selection deadlines.

(3) Admission offers may be granted on a conditional basis. If an applicant is found to have gained admission fraudulently or other facts come to light which would have led to a rejection of their application, the admission offer may be revoked.

(4) All decisions regarding admission to the degree programme Master of Public Policy are taken by the examination committee.

Section 5

Programme structure

(1) Students may enrol to the degree programme Master of Public Policy in the winter semester. In most cases, students can only complete the degree programme at the end of an academic year. The programme is only available on a full-time basis.

(2) At the start of the programme, all students are assigned a professor of the University of Erfurt as their mentor. Mentors provide individual academic guidance to their mentees. All students must attend at least one advisory meeting with their mentor every semester. Ideally, the assigned mentor should also provide supervision for their mentee's final project.

(3) During the first three semesters of the taught stage of their degree programme, students must take ten core modules (C) and two of the optional modules (O). Additionally, students must attend and complete a language module comprising 6 CP/ECTS within the framework of the examination and study regulations for obtaining language proficiency levels in bachelor and master programmes of the University of Erfurt (Spr-PO-Eni) dated 06 August 2020, Announcement UE RegNo.: 2.3.10.3. Students who do not have A2

proficiency in German as per the Common European Framework of Reference for Languages must take the German language module. All students must complete a master's thesis, which corresponds to one module, in the fourth semester. The programme consists of the following modules:

Core modules

101 IPP	Introduction to Public Policy	C	9 CP/ECTS
102 EPA	Economic Policy Analysis	C	6 CP/ECTS
103 PAF	Public Administration and Finance	C	6 CP/ECTS
201 CPP	Comparative and International Public Policy	C	6 CP/ECTS
202 QM	Quantitative Methods	C	6 CP/ECTS
203 ML	Management and Leadership	C	6 CP/ECTS
301 AM	Advanced Methods	C	6 CP/ECTS
302 EPS	Ethics in the Public Sector	C	6 CP/ECTS
401 PT I	Practical Training I	C	6 CP/ECTS
402 PT II	Practical Training II	C	9 CP/ECTS

Optional modules

601 SP NPM	Non-Profit Management and Social Entrepreneurship	O	9 CP/ECTS
602 SP GPP	International and Global Public Policy	O	9 CP/ECTS
603 SP SEP	Development and Socio-Economic Policies	O	9 CP/ECTS
604 SP CSM	Conflict Studies and Management	O	9 CP/ECTS

Final module

701 XX	Final module – Public Policy (incl. master's thesis)	C	30 CP/ECTS
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Section 6

Course formats and module examinations

- (1) Section 5 of the General Examination Regulations for Master's Degree Programmes at the University of Erfurt (M-RPO) specifies the permissible course formats.
- (2) The medium of instruction, learning and examinations in the degree programme Master of Public Policy is English. Students who wish to complete their coursework and examinations in another language may do so with the explicit permission of the lecturer for the relevant module.
- (3) The module descriptions specify which examinations are required for each module. Oral and practical examinations take 15–30 minutes per candidate and subject area.

Section 7

Examination committee

The faculty council of the Faculty of Economics, Law and Social Sciences shall form an examination committee to organize the admission procedure (Section 4) and examinations for the degree programme Master of Public Policy. This examination committee consists of the chairperson, their deputy and three additional members. The chairperson, their deputy and one other member are to be selected from among the professors; one member, from the research associates; one member, from the student body. Only professors and research associates who belong to the Faculty of Economics, Law and Social Sciences or teach courses in the Master of Public Policy are eligible for selection. Students on the committee must be enrolled in the degree programme Master of Public Policy. One deputy is to be selected for each group. All full members shall serve a two-year term. Student members shall serve a one-year term only. After their terms, members may be re-elected. In all other respects, Section 18 of the General Examination Regulations for Master's Degree Programmes at the University of Erfurt (M-RPO) apply.

Section 8
Entry into force

The present examination and study regulations come into force on the first day of the month following their publication as an announcement by the University of Erfurt. They apply to students commencing their studies in the 2020/21 winter semester and after.

The president of
the University of Erfurt

Annexes:

1. Model study plan
2. Module catalogue [please refer to the German version]

Master of Public Policy Model Study Plan

Semester	Module and courses							CP
1 (winter)	101 IPP Introduction to Public Policy (9 CP) lecture (3 CP) tutorial (3 CP) examination (3 CP)	102 EPA Economic Policy Analysis (6 CP) lecture (3 CP) examination (3 CP)	103 PAF Public Administration and Finance (6 CP) lecture (3 CP) examination (3 CP)		Language module*** e.g. Spr es B1.2 (6 CP) language course (6 CP)* examination	60x SP xxx Specialization Module (9 CP) seminar (3 CP)		30
2 (summer)	201 CPP Comparative and International Public Policy (6 CP) seminar (3 CP) examination (3 CP)	202 QM Quantitative Methods (6 CP) lecture (3 CP) examination (3 CP)	203 ML Management and Leadership (6 CP) lecture (3 CP) examination (3 CP)	401 PT I Practical Training I (6 CP)		seminar (3 CP) examination (3 CP)	60x SP xxx Specialization Module (9 CP) seminar (3 CP)	30**
3 (winter)		301 AM Advanced Methods (6 CP) lecture (3 CP) examination (3 CP)	302 EPS Ethics in the Public Sector (6 CP) seminar (3 CP) examination (3 CP)	internship with report (6 CP)**	402 PT II Practical Training II (9 CP) project group (6 CP) examination (3 CP)		seminar (3 CP) examination (3 CP)	30
4 (summer)	701 XX Final Module – Public Policy (30 CP) colloquium (3 CP) master thesis (27 CP)							30

* Or two courses with 3 CP each.

** The internship typically takes place during the lecture-free period between the first and second term. Examination: internship report.

*** Language modules and their sub-modules as specified under the study and exam regulations examination and study regulations for obtaining language proficiency levels in Bachelor and Master Programmes of the University of Erfurt (Spr-PO-Eni) dated 06 August 2020, Announcement UE RegNo.: 2.3.10.3