

Rules of Procedure of the Kolleg-Forschungsgruppe (KFG) 2779 „Religion and Urbanity: Reciprocal Formations” (FOR 2779)

§ 1 Task of the Humanities Centre for Advanced Studies (Kolleg-Forschungsgruppe / KFG)

The Humanities Centre for Advanced Studies (Kolleg-Forschungsgruppe / KFG) "Religion and Urbanity: Reciprocal Formations" is a research network at the Max Weber Centre of the University of Erfurt, designed for eight years. It provides a place within the fields of the humanities, social sciences and cultural studies for research that investigates the reciprocal relationship between religions and religious practices on the one hand, urban spaces and urbanity on the other.

§ 2 Institutional Basis

The Humanities Centre for Advanced Studies "Religion and Urbanity" is located in Erfurt. It is constituted as an independent research group of the Max Weber Centre for Advanced Cultural and Social Studies of the University of Erfurt.

§ 3 Membership

Members are:

- the spokespersons,
- the postdoctoral researchers ("junior fellows") funded by the KFG,
- the fellows for the duration of their fellowships, regardless of the form of funding and contractual arrangements,
- doctoral researchers who pursue their doctorate within the framework of the KFG as doctoral candidates of the Max Weber Centre,
- the fellows, postdoctoral and doctoral researchers in the status of associates of the research group for the period of association,
- the administrative coordinator
- the academic coordinator.

In exceptional cases, it is possible to associate specialist scholars as individuals or as representatives of cooperating partners who support the work of the KFG on a long-term basis. Members of the University of Erfurt who support the aims of the KFG and would like to associate their own project with the KFG can also be admitted to the KFG as associates, either by invitation or application.

Guest researchers who are at the Max Weber Centre for a short time only (≤ 1 month) are usually not considered as associated members.

§ 4 Representation and Decision-Making

The spokespersons determine who represents the KFG vis-à-vis the DFG and for which period. Together they represent the KFG vis-à-vis the governing bodies of the University of Erfurt as well as externally. The spokespersons decide and are responsible for the fundamental research strategy and organizational decisions.

The steering group meets as needed, at least once a quarter. It consists of:

- the spokespersons,
- the academic staff, who participate in the coordination of fixed tasks (e.g. exhibition/public relations, handbook, conference planning),
- fellows permanently associated to the steering group,
- the equal opportunities officer (advisory; in consultation with the equal opportunities officer, a representative may be appointed by the collegiate council based on a proposal from the KFG),
- administrative coordinator (advisory)
- the academic coordinator.

The steering group carries out selection procedures and takes decisions by simple majority. The Faculty Board of the MWK makes the final decision regarding acceptance of fellows and associates.

The plenum of the KFG meets once a year. It advises the spokespersons on strategic research issues and fundamental organizational decisions and elects the Equal Opportunities Officer. It comprises all members of the KFG.

§ 5 Rights and duties of the members

Regular scholarly exchange, especially in the form of weekly colloquia in which research papers are discussed, is central to the research carried out by the KFG. All academic members of the KFG each semester present their work and the progress made. Additionally, study groups discuss important new research contributions. Thematically focused international workshops and conferences deepen the exchange and are usually reflected in joint publications (preferably as thematic issues in journals and quality-assured open-access publications). The long-term stay of fellows enables numerous informal encounters and creates conditions for collaborative work instead of working just side by side.

The members commit themselves to cooperation, mutual advice and support.

In publications that can be traced back to research done as part of the KFG's research, reference must be made to DFG funding (minimal wording: "Gefördert durch die Deutsche Forschungsgemeinschaft (DFG) – FOR 2779", English version: "Funded by the Deutsche Forschungsgemeinschaft (DFG, German Research Foundation) – FOR 2779.")

All members, associates and researchers funded by the KFG have to submit a report on their work and at least one contribution to the handbook at the end of their stay, or at the end of their project respectively. The end of membership does not affect this obligation.

§ 6 Distribution of funds

All researchers can apply for funding (co-financing if necessary) for workshops, travel, gender equality measures and publication grants.

The spokespersons decide on the use of the funds within the framework of the DFG's Guidelines for the Use of Funds.