



## Data Protection Information for Applicants

We would like to thank you for your interest in our job advertisement. The University of Erfurt takes the protection of your personal data very seriously. Therefore, we would like to inform you, in accordance with the relevant data protection provisions (in particular in accordance with Article 13 of the EU General Data Protection Regulation – GDPR), about the collection and processing of your data during the application process.

Please read the following information carefully before submitting your data to the address(es) stated in the respective job advertisement.

### Name and contact details of the controller responsible for the processing

Universität Erfurt [University of Erfurt], represented by the president  
Prof. Dr. Walter Bauer-Wabnegg  
Nordhäuser Straße 63, 99089 Erfurt, Germany  
Telephone: +49 361 737-5000  
Fax: +49 361 737-5009  
E-mail: [praesident@uni-erfurt.de](mailto:praesident@uni-erfurt.de)

### Data processor within the university

Dezernat 2: Personal [Department 2: HR]  
Nordhäuser Straße 63, 99089 Erfurt, Germany  
Telephone: +49 361 737-5250  
Fax: +49 361 737-5259  
E-mail: [bewerbung@uni-erfurt.de](mailto:bewerbung@uni-erfurt.de)

### Contact details of the data protection officer

Nordhäuser Straße 63, 99089 Erfurt, Germany  
Telephone: +49 361 737-5651  
E-mail: [datenschutz@uni-erfurt.de](mailto:datenschutz@uni-erfurt.de)

### Purpose and legal basis of the data processing, erasure

Your personal data will be processed for the purpose of performing the application process regarding the job advertised in each case. The legal basis of the processing is the consent in accordance with Article 6, section 1, subsection 1, lit. a) as well as Article 7 implied in the submission of the respective application. The consent may be revoked in writing or electronically at any time without stating any reasons to the person(s)/unit(s) indicated in the respective job advertisement or to the controller responsible for the processing. Any revocation of the consent will result in the fact that your application may no longer be taken into consideration in the current application process (if applicable).

Application documents of applicants that have not been taken into consideration as well as the personal data contained in them will be destroyed or erased subsequent to the expiry of six months after the completion of the application process unless there are statutory provisions to the contrary or the storage/retention is necessary for the purpose of providing evidence. If the application documents are to be retained for the purpose of being taken into consideration in a later application process, a separate consent will be obtained from you.

### **Transfer of data to third parties**

Within the University of Erfurt, the data will be processed exclusively by the persons involved in the performance of the respective application process and the subsequent filling of the position (divisions [*Fachbereiche*], Department 2: HR [*Dezernat 2: Personal*], the staff council of the University of Erfurt, the disabled employees representative, the equal opportunities officer). In the case that external assessors are included in the process, the personal (application) data will also be transferred to these people outside of the University of Erfurt for the purpose of a subject-specific assessment.

### **Rights of data subjects**

As data subject of the data processing, you have the following rights:

- Right of access (in accordance with Article 15 of the GDPR)
- Right to rectification or completion (in accordance with Article 16 of the GDPR)
- Right to erasure (in accordance with Article 17 of the GDPR)
- Right to restriction of the processing (in accordance with Article 18 of the GDPR)

Regarding the aforementioned rights, the restrictions of the Thuringian Data Protection Law shall be taken into account.

- Right to data portability and transfer (in accordance with Article 20 of the GDPR)
- Right to lodge a complaint with a supervisory authority (in accordance with Article 77 of the GDPR)