

## Student Action Plan

### **-Course of action in cases of hostility against specific groups, especially incidents involving racism, xenophobia, hate speech, violence and/or physical attacks.**

Dear University of Erfurt Students,

The University of Erfurt, along with the City of Erfurt, the University of Applied Sciences, the Police Department and many other institutions, finds it imperative to take action against group-focused enmity. To this end, there is also a need for those affected by such acts to take action; thus, we would like to provide the following guidelines about how affected persons can take action:

- In the case that an incident is a punishable crime, it can only be investigated and resolved if you report it. The report of a criminal offense can be submitted in writing or presented orally to any police station, District Attorney's office (Staatsanwaltschaft), or district court (Amtsgericht). In some cases filing a demand for prosecution is also required (i.e., in cases of negligent injury, criminal property damage, verbal assault). This must be filed at any of the aforementioned places within three months after becoming aware of the incident.

In order to file a personal police report it is required to provide all personal data (i.e., legal first and last name(s), date of birth, birthplace, address), and therefore a personal ID is required (e.g., your passport).

In order to provide authorities with as many details about the incident as possible, you should promptly complete so-called "memory minutes" where you take notes about the incident by answering the following questions:

- o Time and place of the attack?
  - o How did the attack begin?
  - o How many people took part in the attack (how many became violent and how many were onlookers)?
  - o What did the attackers look like (what were they wearing, how tall are they, gender)?
  - o What exactly did the attackers do? (physical attacks, abusive and/or xenophobic slurs)?
  - o In the case of xenophobic slurs, what exactly was said and when (before, during or after the incident)?
  - o In which direction did the perpetrator(s) flee?
  - o Were there witnesses/was there a witness?
  - o What types of injuries did you incur?
  - o As a result of injuries incurred, did you visit a doctor/did you require medical attention?
  - o Were the police called? What measures were taken?
- If you were injured during the incident, then it is strongly recommended to receive immediate treatment from a doctor. The medical documentation can not only help when filing a report but it can also benefit you personally, for example in the form of monetary compensation for injuries suffered. Be sure to inform the doctor that your injuries were incurred from an attack. In addition, assuming this does not already take place at the doctor, you should take pictures of all visible injuries. Also be sure to document other evidence, for example any damage done to clothing and/or personal property, and provide these photos as evidence in your report.

## Points of Contact

<p><b>Emergency phone numbers:</b> Police: <b>110</b> or <b>112</b> Ambulance: <b>112</b></p>	<p><b>Refugium</b> Place of refuge when affected by xenophobic violence Engelsburg Allerheiligenstraße 20/21 99084 Erfurt</p>
<p><b>Police stations near the university:</b> <b>Polizeiinspektion Erfurt-Nord</b> August-Schleicher-Straße 1 99098 Erfurt Tel.: 0361/7840-0 Fax: 0361/7840-199 <b>Außenstelle Domplatzwache</b> Andreasstraße 38 99084 Erfurt Tel.: 0361/662-0 Fax: 0361/662-1199</p>	<p><b>District Attorney (Staatsanwaltschaft) Erfurt:</b> Justizzentrum, Rudolfstraße 46 99092 Erfurt Tel. 0361 3775-400 Fax 0361 3775-333</p>
<p><b>University of Erfurt, President's Office</b> Nordhäuser Str. 63, 99089 Erfurt Tel. 0361/737-5000 Tel. 0361/737-5010 E-mail: praesidiumsbuero@uni-erfurt.de</p>	<p><b>Student Club: AntiRa (Antirassistischer Campus Erfurt)</b>  Incidents regarding racism can be reported to AntiRa and the victims will be provided with support and help if necessary. Victims can also choose to contact AntiRa anonymously about incidents via email.  Website: <a href="http://antiracampuserfurt.wordpress.com/about/">http://antiracampuserfurt.wordpress.com/about/</a> Contact: <a href="mailto:antiracampuserfurt@googlemail.com">antiracampuserfurt@googlemail.com</a></p>
<p><b>Senate committee against group-focused enmity</b>  <a href="http://www.uni-erfurt.de/uni/leitung/organe/senat/senatsausschussgruppenbezogenemenschenfeindlichkeit/">http://www.uni-erfurt.de/uni/leitung/organe/senat/senatsausschussgruppenbezogenemenschenfeindlichkeit/</a> E-mail: ausschuss.gmf@uni-erfurt.de</p>	<p><b>Ezra – mobile counseling for victims of right-wing extremism, racist and/or anti-Semitic violence (Mobile Beratung für Opfer rechter, rassistischer und antisemitischer Gewalt)</b> Tel.: 036202/7713510 Fax: 036202/7713509 Email: opferberatung@bejm-online.de</p>